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ONTARIO WORKS TRANSITION DIRECTIVE 2005-06

November 4, 2005

Memorandum To: Ontario Works Administrators
• Municipalities and DSSABs
• First Nations

Regional Directors
Municipal Services Managers
Municipal Program Supervisors

From: Karen Glass
Director, Ontario Works

Re: **Ontario Works 2005-06 Transition Directive**

O. Reg.565/05: Regulation to Amend O. Reg. 134/98 made under the *Ontario Works Act, 1997* comes into force November 4, 2005

This transition directive advises of changes to the Ontario Works Program as a result of regulation amendments relating to the Special Diet Allowance. These changes:

- Require an approved health professional to confirm that a member of the benefit unit requires a special diet(s) due to a medical condition(s) set out in the Special Diets Schedule;
- Provide Special Diet Allowances in accordance with the amounts set out in the Special Diets Schedule incorporated into a Minister's regulation;

- Establish that a Special Diet Allowance is to be paid commencing the date that an approved health professional confirms that the member of the benefit unit requires a special diet because of a medical condition set out in the Special Diets Schedule; and
- Require applicants for and recipients of a Special Diet Allowance to provide the necessary information to confirm the medical condition or medical conditions that require a special diet.

Persons who were receiving a Special Diet Allowance under the previous Special Diets Schedule (prior to the regulation change) may continue to receive the amount that they were receiving until the Administrator requests that they reconfirm their need for a special diet and makes a decision about their continued eligibility for a special diet allowance.

A copy of the amending Regulation referred to above will be available under “Regulations as Filed” at:

www.e-laws.gov.on.ca

Legislative Authority

Ontario Works Act, 1997

Regulation to Amend Ontario Regulation 134/98 made under the *Ontario Works Act, 1997* – O.Reg. 565/05.

Policy Intent

The intent of the Special Diet Allowance is to provide additional funding to social assistance recipients who require a special diet as a result of a medical condition (e.g. diabetes, cystic fibrosis, kidney disease). The special diet amount is provided in addition to the amount for basic needs and shelter or in addition to the amount for board and lodging.

The amount that may be issued for each special diet required due to a medical condition is set out in the Special Diets Schedule. Where a person requires more than one special diet, the allowance may not exceed \$250 per month for that member of the benefit unit.

Application of Policy

The changes covered in this transition directive are:

Subject	Ontario Works Directive Reference	Effective Date
Special Diets	Special Diets: 6.5 (Previously Provision of Benefits: 31.0)	November 4, 2005
Pregnancy Nutritional Allowance	Pregnancy Nutritional Allowance 6.4 (new directive)	November 4, 2005

Policy directives will be issued in the near future.

Supports for Implementation

The ministry is providing the following supports to Ontario Works Administrators to assist Ontario Works Program staff in implementing the changes.

- Q's & A's
- Fact Sheet
- Job Aid
- Template Letters

The Business Procedures/Technology Implications section of this directive provides information related to the Service Delivery Model Technology (SDMT).

Organization of Information

Information about this regulatory change is organized under the following headings:

- Subject
- Legislative Authority
- Ontario Works Policy Directive References
- Policy Intent
- Implementation Details
- Business Procedures/Technology Implications

Additional Information

Policy directives will be issued in the near future.

Please direct questions about this transition directive to the appropriate ministry Regional Office.

Original signed by

Karen Glass

c: Pauline Daling, OMSSA
Clinic Resource Office
Michael Nadeau, ONWAA
Debbie Douglas, OCASI

Subject: Determining Eligibility for the Special Diet Allowance

Legislative Authority

Ontario Regulation 134/98 is amended by adding the following section:

NON-COMPLIANCE WITH INFORMATION REQUIRED ON SPECIAL DIETS

36. (1) If a person who is required to provide information under subsection (2) fails to do so, the administrator shall reduce the amount of income assistance for the benefit unit by the amount of the budgetary requirement for a special diet because of a medical condition under paragraph 4 of section 41, paragraph 3 of subsection 44 (1), paragraph 5 of subsection 44 (2), paragraph 3 of subsection 44 (3) or clause 57 (5) (c), as the case may be.

(2) An administrator may require that a member of a benefit unit who is receiving or is applying to receive an amount for a special diet because of a medical condition under paragraph 4 of section 41, paragraph 3 of subsection 44 (1), paragraph 5 of subsection 44 (2), paragraph 3 of subsection 44 (3) or clause 57 (5) (c) provide information respecting his or her requirement for a special diet because of a medical condition.

Paragraph 4 of section 41 of the Regulation is revoked and the following substituted:

4. For the month in which an approved health professional confirms that a member of the benefit unit requires a special diet because of a medical condition set out in Schedule 1 to O. Reg. 564/05 made under the Act and specifies the medical condition and for each succeeding month, up to and including the month in which the administrator requires reconfirmation of the requirement for a special diet, an amount that is the lesser of, for each member of the benefit unit,
 - i. the sum of the amounts determined by the administrator in accordance with Schedule 1 to O. Reg. 564/05 made under the Act, and
 - ii. \$250.

Paragraph 3 of subsection 44 (1) of the Regulation is revoked and the following substituted:

3. For the month in which an approved health professional confirms that a member of the benefit unit requires a special diet because of a medical condition set out in Schedule 1 to O. Reg. 564/05 made under the Act and specifies the medical condition and for each succeeding month, up to and including the month in which the administrator requires reconfirmation of the requirement for a special diet, an amount that is the lesser of, for each member of the benefit unit,
 - i. the sum of the amounts determined by the administrator in accordance with Schedule 1 to O. Reg. 564/05 made under the Act, and
 - ii. \$250.

Paragraph 5 of subsection 44 (2) of the Regulation is revoked and the following substituted:

5. For the month in which an approved health professional confirms that a dependant of the dependant requires a special diet because of a medical condition set out in Schedule 1 to O. Reg. 564/05 made under the Act and specifies the medical condition and for each succeeding month, up to and including the month in which the administrator requires reconfirmation of the

requirement for a special diet, an amount that is the lesser of, for each dependant of the dependant,

- i. the sum of the amounts determined by the administrator in accordance with Schedule 1 to O. Reg. 564/05 made under the Act, and
- ii. \$250.

Paragraph 3 of subsection 44 (3) of the Regulation is revoked and the following substituted:

3. For the month in which an approved health professional confirms that a member of the benefit unit requires a special diet because of a medical condition set out in Schedule 1 to O. Reg. 564/05 made under the Act and specifies the medical condition and for each succeeding month, up to and including the month in which the administrator requires reconfirmation of the requirement for a special diet, an amount that is the lesser of, for each member of the benefit unit,
 - i. the sum of the amounts determined by the administrator in accordance with Schedule 1 to O. Reg. 564/05 made under the Act, and
 - ii. \$250.

Clause 57 (5) (c) of the Regulation is revoked and the following substituted:

- (c) for the month in which an approved health professional confirms that a child requires a special diet because of a medical condition set out in Schedule 1 to O. Reg. 564/05 made under the Act and specifies the medical condition and for each succeeding month, up to and including the month in which the administrator requires reconfirmation of the requirement for a special diet, an amount that is the lesser of,
 - (i) the sum of the amounts determined by the administrator in accordance with Schedule 1 to O. Reg. 564/05 made under the Act, and
 - (ii) \$250.

Directive References

Directive #6.5	Special Diets	(formerly Provision of Benefits 31.0)
Directive #6.4	Pregnancy Nutritional Allowance	

Policy Intent

Social assistance recipients who have a medical condition that requires a special diet may be provided with an amount for that diet in accordance with the Special Diets Schedule.

Implementation Details

- This section of the transition directive applies to new applications for a Special Diet Allowance on or after November 4, 2005 as well as renewals of a Special Diet Allowance that was previously determined under the new rules.

- For cases in receipt of a Special Diet Allowance on or before November 3, 2005, please see the “Reviewing Eligibility for the Special Diet Allowance for Existing Cases” section of this Transition Directive for details.
- Effective November 4, 2005, all new requests for the Special Diet Allowance will be subject to the following regulatory and policy provisions.
- Recipients and dependants who are eligible for income assistance may also be eligible for a Special Diet Allowance as part of their budgetary requirements.
- A recipient is eligible to receive the Special Diet Allowance commencing on the first day of the month in which an approved health professional confirms that a member of the benefit unit requires a special diet because of a medical condition set out in the Special Diets Schedule (For details, see Subject: Special Diets Schedule of this Transition Directive).
- Women who are breast-feeding will now receive support through the Pregnancy Nutritional Allowance, instead of through the Special Diet Allowance.
- Recipients who are eligible for the Pregnancy Nutritional Allowance are eligible to receive the allowance for an additional 12 months after the pregnancy ends as a Breast-feeding Allowance.
- The following health professionals have been approved by the Director of Ontario Works as health professionals who may confirm that a recipient has a medical condition that requires a special diet:
 - Physicians;
 - Registered Nurses in the Extended Class – RN(EC);
 - Registered Dietitians;
 - Registered Midwives; and
 - Traditional Aboriginal Midwives recognized and accredited by her or his Aboriginal community.
- A Registered Midwife and a Traditional Aboriginal Midwife recognized and accredited by her or his Aboriginal community, may only confirm that a special diet is required for the following specific medical conditions:
 - Inadequate lactation to sustain breast-feeding; and
 - Breast-feeding is contraindicated.
- A Registered Midwife and a Traditional Aboriginal Midwife recognized and accredited by her or his Aboriginal community may also confirm the need for the Pregnancy Nutritional Allowance (including the Breast-feeding Allowance).

- The amount payable for a special diet is the amount set out in the Special Diets Schedule. The amount payable for a Special Diet Allowance may not exceed \$250 per month for a member of the benefit unit.
- All recipients requiring a Special Diet Allowance due to a medical condition must be provided with the new Application for a Special Diet Allowance/Pregnancy Nutritional Allowance (Form 3059 - English; Form 3060 - French) to be completed by an approved health professional. Please refer to "Subject: Application for Special Diet/Pregnancy Nutritional Allowance" of this Transition Directive for details relating to completion of the form.
- Upon receipt of the Form (3059/3060), Administrators will determine if the recipient is eligible for a Special Diet Allowance in accordance with the new Special Diets Schedule issued November 4, 2005.
- An amount for a Special Diet Allowance is to be paid commencing the month that an approved health professional confirms that the recipient requires a special diet because of a medical condition.
- An amount for the Pregnancy Nutritional Allowance is to be paid commencing the month that an approved health professional confirms the pregnancy up to and including the month the pregnancy ends and for an additional 12 months after the pregnancy ends as a Breast-feeding Allowance.
- Approved health professionals are required to sign and date the Application for a Special Diet Allowance. The date the approved health professional signs the form must be the date on which he or she filled the form out. Back-dating of the form is not permitted. Therefore, the date of the signature cannot be a date earlier than the date of the issuance of the form to the recipient.
- Eligibility for the Special Diet Allowance needs to be re-confirmed by an approved health professional on a regular basis (i.e., every 12 months). This review can be completed as part of the Consolidated Verification Process (i.e., as part of the annual review) where appropriate. This also applies to cases where the approved health professional has indicated that the medical condition is permanent.
- If an approved health professional indicates that the diet is needed for less than one year (e.g., six months), the review of the special diet should take place prior to the expiry date indicated by the approved health professional.
- If at any time the approved health professional indicates that the special diet(s) are no longer required, the Special Diet Allowance must be removed from budgetary requirements.

- Administrators must request re-confirmation prior to the date of cancellation to allow the recipient adequate time to obtain re-confirmation from an approved health professional. In determining the review date, Administrators must take into account limited access to approved health professionals in remote or under-serviced areas.
- The recipient will continue to be eligible for the Special Diet Allowance up to and including the month in which the Administrator requires re-confirmation of the need for the special diet.
- If the recipient fails to provide the required confirmation of eligibility for a Special Diet Allowance, the Administrator must reduce the budgetary requirements by the amount specified for the special diet.
- The Form 3059/3060 is effective November 4, 2005. Administrators must not issue Form 2919 on or after this date. However, Administrators must accept a completed form 2919 up to November 30, 2005 if it was signed on or before November 18, 2005. Any copies of Form 2919 received on or after December 1, 2005 will not be accepted.
- The following chart details possible scenarios and provides Administrators with direction regarding how to apply the special diet allowance rules:

	Form Signed	Form Brought in to Local Office	Rule
1	2919 signed on or before November 3	2919 brought in on or before November 3	Old rules apply including the old Special Diets Schedule with an effective date of November 1, 2005*
2	2919 signed on or before November 18 (includes Nov 18)**	2919 brought in between November 4-30 (includes Nov 4 & 30)	Old rule applies with an effective date of November 1, 2005*
3	3059 signed on or after November 4	3059 brought in on or after November 4	New rules apply including the new Special Diets Schedule issued on November 4, 2005
4	2919 signed anytime	2919 brought in on or after December 1	Application not accepted New form (3059) issued

*Applying an effective date of November 1, 2005 will subject these cases to the 90 day review (i.e., transition rule) under the new regulation. Please see "Subject: Reviewing Eligibility for the Special Diet Allowance for Existing Cases" for details regarding the 90 day review.

**Note: If form 2919 is signed anytime after November 18, 2005, the application is not accepted and the new form 3059 must be issued.

Business Procedures/Technology Implications

Updated business procedures, including information relating to the SDMT will be issued with the ad hoc reports.

Subject: Reviewing Eligibility for the Special Diet Allowance for Existing Cases

Legislative Authority

Section 41 of the Regulation is amended by adding the following subsection:

(2) If a member of a benefit unit is receiving an amount for a special diet on November 3, 2005, the following rules apply until the administrator makes a determination as to whether the recipient meets the requirements for a special diet or until the amount of income assistance is reduced by the amount of the budgetary requirement for a special diet because the member of the benefit unit has failed to provide the information requested:

1. The administrator shall request that the member of the benefit unit who is receiving an amount for a special diet provide information within 90 days after the request, unless an extension is granted by the administrator, that confirms that he or she has a medical condition that meets the requirements for a special diet under paragraph 4 of subsection (1).
2. The member of the benefit unit who is receiving an amount for a special diet shall continue to receive the amount for a special diet that he or she received on November 3, 2005 until the administrator receives the information requested under paragraph 1 and determines whether the recipient meets the requirements for a special diet under paragraph 4 of subsection (1).
3. If the member of the benefit unit who is receiving an amount for a special diet fails to provide the information requested under paragraph 1 within 90 days after the request, unless an extension is granted by the administrator, the administrator shall reduce the amount of income assistance for the benefit unit by the amount of the budgetary requirement for a special diet.

Section 44 is amended by adding the following subsection:

(6) If a member of a benefit unit is receiving an amount for a special diet on November 3, 2005, the following rules apply until the administrator makes a determination as to whether the recipient meets the requirements for a special diet or until the amount of income assistance is reduced by the amount of the budgetary requirement for a special diet because the member of the benefit unit has failed to provide the information requested:

1. The administrator shall request that the member of the benefit unit who is receiving an amount for a special diet provide information within 90 days after the request, unless an extension is granted by the administrator, that confirms that he or she has a medical condition that meets the requirements for a special diet under paragraph 3 of subsection (1), paragraph 5 of subsection (2) or paragraph 3 of subsection (3), as the case may be.
2. The member of the benefit unit who is receiving an amount for a special diet shall continue to receive the amount for a special diet that he or she received on November 3, 2005 until the administrator receives the information requested under paragraph 1 and determines whether the recipient meets the requirements for a special diet under paragraph 3 of subsection (1), paragraph 5 of subsection (2) or paragraph 3 of subsection (3), as the case may be.
3. If the member of the benefit unit who is receiving an amount for a special diet fails to provide the information requested under paragraph 1 within 90 days after the request, unless an extension is granted by the administrator, the administrator shall reduce the amount of income assistance for the benefit unit by the amount of the budgetary requirement for a special diet.

Section 57 of the Regulation is amended by adding the following subsection:

(9) If a child to whom this section applies is receiving an amount for a special diet on November 3, 2005, the following rules apply until the administrator makes a determination as to whether the child meets the requirements for a special diet or until the amount of income assistance is reduced by the amount of the budgetary requirement for a special diet because the adult has failed to provide the information requested:

1. The administrator shall request that the adult provide information within 90 days after the request, unless an extension is granted by the administrator, that confirms that the child who is receiving an amount for a special diet has a medical condition that meets the requirements for a special diet under clause (5) (c).
2. The child who is receiving an amount for a special diet shall continue to receive the amount for a special diet that he or she received on November 3, 2005 until the administrator receives the information requested under paragraph 1 and determines whether the child meets the requirements for a special diet under clause (5) (c).
3. If the adult fails to provide the information requested under paragraph 1 within 90 days after the request, unless an extension is granted by the administrator, the administrator shall reduce the amount of income assistance paid on behalf of the child by the amount of the budgetary requirement for a special diet.

Section 57 of the Regulation is amended by adding the following subsection:

(9) If a child to whom this section applies is receiving an amount for a special diet on November 3, 2005, the following rules apply until the administrator makes a determination as to whether the child meets the requirements for a special diet or until the amount of income assistance is reduced by the amount of the budgetary requirement for a special diet because the adult has failed to provide the information requested:

1. The administrator shall request that the adult provide information within 90 days after the request, unless an extension is granted by the administrator, that confirms that the child who is receiving an amount for a special diet has a medical condition that meets the requirements for a special diet under clause (5) (c).
2. The child who is receiving an amount for a special diet shall continue to receive the amount for a special diet that he or she received on November 3, 2005 until the administrator receives the information requested under paragraph 1 and determines whether the child meets the requirements for a special diet under clause (5) (c).
3. If the adult fails to provide the information requested under paragraph 1 within 90 days after the request, unless an extension is granted by the administrator, the administrator shall reduce the amount of income assistance paid on behalf of the child by the amount of the budgetary requirement for a special diet.

Ontario Works Directive References

Directive #6.5	Special Diets	(formerly Provision of Benefits 31.0)
Directive #6.4	Pregnancy Nutritional Allowance	

Policy Intent

As of November 4, 2005, under the amended regulation, all current recipients of the Special Diet Allowance (i.e., those in receipt of the Special Diet Allowance on or before November 3, 2005) must re-confirm their eligibility under the amended regulation.

Implementation Details

- All cases in receipt of a Special Diet Allowance on or before November 3, 2005 are to be reviewed. Current recipients of the Special Diet Allowance will be required to confirm their eligibility for the special diet by having an approved health professional complete Form 3059/3060. The exception to this will be persons who are only receiving the Breast-feeding Allowance.
- Recipients who meet the requirements under the amended regulation will receive a Special Diet Allowance according to the amount specified in the new Special Diets Schedule. Recipients who are currently receiving a Special Diet Allowance for a non-medical condition will not be eligible for a Special Diet Allowance.
- To confirm their eligibility for the Special Diet Allowance, all members of a benefit unit who are currently receiving a Special Diet Allowance are required to complete and submit the new Application for Special Diet Allowance/Pregnancy Nutritional Allowance (Form 3059/3060).
- The new application form will be sent to current recipients with a request to have it completed by an approved health professional. Staff will complete the recipient information section and the date the form was issued prior to issuing the form.
- This application form must be returned to the local office within 90 calendar days of the request being made (details regarding the issuance of forms will be included with the ad hoc reports).
- If there are exceptional circumstances that prevent the recipient from providing the information, the Administrator may extend the timeframe based on the specific circumstances.
- The amount of the Special Diet Allowance will not change during the 90 calendar day period or the extension period unless the revised form is returned to the local office during the 90 day period or the extension period.
- If the recipient fails to provide the information, the Administrator must reduce budgetary requirements for the benefit unit by the amount of the special diet effective the following month.

- No overpayment is to be created where a recipient no longer meets the new eligibility criteria for a special diet or where the amount of the special diet is reduced.
- An amount for a Special Diet Allowance that is being reviewed is to be paid commencing the month after the Administrator makes a decision that the recipient continues to require a special diet under the new schedule. Note, no overpayments or arrears can be created.

Review of Ongoing Cases

- To assist with this review, the ministry will provide Service Managers with an ad hoc report during the week of November 15, 2005 that details prioritized cases in receipt of the Special Diet Allowance.
- Ad hocs will be provided on a regular basis until all cases have been reviewed.
- The ministry will also provide detailed instructions regarding the review as part of the ad hoc reports.
- A job aid and template letters are included with this Transition Directive to facilitate the review.

Business Procedures/Technology Implications

Updated business procedures, including information relating to the SDMT will be issued with the ad hoc reports.

Subject: Special Diet Schedule

Legislative Authority

1. For the purpose of interpreting and applying paragraph 4 of section 41, paragraph 3 of subsection 44 (1), paragraph 5 of subsection 44 (2), paragraph 3 of subsection 44 (3) and clause 57 (5) (c) of Ontario Regulation 134/98 (General) made under the Act, the policy of the Ministry is to recognize the medical conditions set out in Column A of Schedule 1 as medical conditions that require a special diet and the amounts set out in Column B of Schedule 1 as the amounts that shall be included in the budgetary requirements of the recipient, up to a total of \$250 per month for a member of the benefit unit.

SCHEDULE 1 SPECIAL DIETS

Column A	Column B
MEDICAL CONDITION that requires a Special Diet	Monthly Amount for Special Diet Unless Otherwise Specified
Amyotrophic Lateral Sclerosis	\$10
Cardiovascular Disease	\$10
Celiac Disease	
less than 2 years of age	\$58
2-10 years of age	\$115
11-18 years of age	\$147
19 years of age or older	\$131
Chronic Constipation	\$10
Chronic wounds requiring protein	\$10
Congenital Abnormalities of the Metabolic Type — Adults	\$10
Congenital Abnormalities of the Metabolic Type — Infants & Children	\$10
Congestive Heart Failure	\$44
Crohn's Disease/Ulcerative Colitis	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% and \leq 5% of usual body weight	\$150
weight loss $>$ 5% and \leq 10% of usual body weight	\$180
weight loss $>$ 10% of usual body weight	\$240
Cystic Fibrosis	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% of usual body weight	\$150
Diabetes	\$42
Diverticulum/Diverticulitis	\$10
Dysphagia/Swallowing or Mastication Difficulties	\$25 AND \$75 one-time amount for the cost of a blender, if funding for a blender has not been previously provided
Extreme Obesity: Class III BMI $>$ 40	\$20
Food Allergy — Eggs	\$10
Food Allergy — Milk/Dairy or Lactose Intolerance	
less than 2 years of age	\$95
2-10 years of age	\$97
11-18 years of age	\$55

19 years of age or older	\$35
Food Allergy — Soya	\$83
Food Allergy — Wheat	
less than 2 years of age	\$38
2-10 years of age	\$77
11-18 years of age	\$98
19 years of age or older	\$57
Gestational Diabetes	\$44
<i>[Diet is available during pregnancy and for 3 months post partum]</i>	
Gout	\$32
Hepatic Disorders	\$10
HIV/AIDS	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% and \leq 5% of usual body weight	\$150
weight loss $>$ 5% and \leq 10% of usual body weight	\$180
weight loss $>$ 10% of usual body weight	\$240
Hyperlipidemia	\$10
Hypertension	\$10
Hypertension and Congestive Heart Failure and Grade 1 to 2 left ventricular function	\$44
Hypercholesterolemia	\$22
Inadequate lactation to sustain breast-feeding or breast-feeding is contraindicated during the first 12 months of infant's life	
lactose tolerant	\$75
lactose intolerant	\$83
<i>A Special Diet Allowance will be paid during the first 12 months of an infant's life, if formula is necessary due to inadequate quantity of breast milk or if breastfeeding is contraindicated [e.g. infant is unable to tolerate breast milk; mother's milk is contaminated due to other conditions or medical treatments such as HIV/AIDS, chemotherapy; infant has galactosemia].</i>	
Liver Failure	\$10
Macrocytic Anaemia	\$10
Malabsorption	\$20
Malignancy	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% and \leq 5% of usual body weight	\$150
weight loss $>$ 5% and \leq 10% of usual body weight	\$180
weight loss $>$ 10% of usual body weight	\$240
Marasmus or Kwashiorkor or Anorexia	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% of usual body weight	\$150
Microcytic Anaemia	\$30
Osteoporosis/Osteomalacia/Osteopenia	\$10
Ostomies [e.g., jejunostomy, ileostomy]	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% and \leq 5% of usual body weight	\$150
weight loss $>$ 5% and \leq 10% of usual body weight	\$180
weight loss $>$ 10% of usual body weight	\$240
Pancreatic Insufficiency	
weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% and \leq 5% of usual body weight	\$150
weight loss $>$ 5% and \leq 10% of usual body weight	\$180
weight loss $>$ 10% of usual body weight	\$240
Post-gastric surgery	\$10
Prediabetes: Impaired Glucose Tolerance (IGT) or Impaired Fasting Glucose (IFG)	\$42
Renal Failure — Dialysis	\$44
Renal Failure — Pre-Dialysis	\$44
Short Bowel Syndrome	

weight loss \leq 2% of usual body weight	\$75
weight loss $>$ 2% and \leq 5% of usual body weight	\$150
weight loss $>$ 5% and \leq 10% of usual body weight	\$180
weight loss $>$ 10% of usual body weight	\$240

Ontario Works Directive References

Directive #6.5 Special Diets (formerly Provision of Benefits 31.0)
 Directive #6.4 Pregnancy Nutritional Allowance

Policy Intent

The revised Special Diets Schedule is to be used when determining the amounts payable for a special diet resulting from a medical condition.

Implementation Details

- Effective November 4, 2005 the revised Special Diets Schedule replaces the existing Special Diets Schedule.
- The revised Special Diets Schedule sets out the medical conditions that require a special diet allowance and the amounts to be paid.
- If a recipient has more than one medical condition set out in the Special Diets Schedule, the total amount of the Special Diet Allowance cannot exceed \$250 per month per member of the benefit unit.

Business Procedures/Technology Implications

Updated business procedures, including information relating to the SDMT will be issued with the ad hoc reports.

**Subject: Application for Special Diet /Pregnancy Nutritional Allowance
(Form 3059 - English; Form 3060 - French)**

Legislative Authority

There is no regulation amendments associated with this change.

Ontario Works Directive References

Directive #6.5 Special Diets (formerly Provision of Benefits 31.0)
Directive #6.4 Pregnancy Nutritional Allowance

Policy Intent

The revised Application for Special Diet Allowance/Pregnancy Nutritional Allowance (Form 3059/3060) is to be used when determining the amounts payable for a special diet resulting from a medical condition as well when approving the Pregnancy Nutritional Allowance.

Implementation Details

- Effective November 4, 2005, the revised Application for a Special Diet Allowance/Pregnancy Nutritional Allowance is to be used to confirm eligibility for the Special Diet Allowance and to approve eligibility for the Pregnancy Nutritional Allowance.
- The Application for a Special Diet Allowance/Pregnancy Nutritional Allowance Form should not be issued to anyone other than Ontario Works recipients requesting a Special Diet Allowance or a Pregnancy Nutritional Allowance.
- The following changes were made with respect to the revision of the application form:
 - The form has been renamed “Application for Special Diet Allowance/Pregnancy Nutritional Allowance” and is formatted to distinguish that the Pregnancy Nutritional Allowance and the Special Diet Allowance are two different allowances.
 - Ontario Works staff are now required to include the date the application was issued in the top right hand corner.
 - Section 1: Ontario Works staff are now required to complete Section 1 “Applicant Information” on the application form.

- Section 2: Traditional Aboriginal Midwives were added to the list of approved health professionals who may complete the application form prior to issuing the form.
- A declaration, to be completed by the approved health professional confirming that the recipient requires the special diet(s) indicated as a result of a medical condition(s) and/or the Pregnancy Nutritional Allowance indicated, was added.
- Section 3: Medical conditions are listed. The approved health professional must indicate the medical condition and the length of time the recipient will require the special diet.
- Section 4: A specific section dedicated to Pregnancy Nutritional Allowance has been added. The approved health professional must indicate the date the pregnancy was confirmed and the estimated date of delivery. An amount for the Pregnancy Nutritional Allowance is provided starting the month the pregnancy is confirmed up to and including the month the pregnancy ends and for an additional 12 months after the date of delivery as a Breast-feeding Allowance.
- Approved health professionals are required to sign and date the Application for a Special Diet Allowance/Pregnancy Nutritional Allowance Form. The date the approved health professional signs the form must be the date on which he or she filled the form out. Back-dating of the form is not permitted. Therefore, the date of the signature cannot be a date earlier than the date of the issuance of the form to the recipient.
- Administrators are to adhere to the following when issuing the Application for a Special Diet Allowance/Pregnancy Nutritional Allowance:
 - Only the ministry-approved form must be used (i.e., the Application for a Special Diet Allowance/Pregnancy Nutritional Allowance Form 3059/3060);
 - Only original versions of forms must be used. Altered versions of the ministry approved form must not be used. Faxed versions or versions containing white-out must not be accepted or issued.
 - When determining eligibility for the allowance, the original ministry approved form must be the only version accepted.

Business Procedures/Technology Implications

Updated business procedures, including information relating to the SDMT will be issued with the ad hoc reports.